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To Whom It May Concern

Brussels, 17 April 2012

Dear Sir/Madam,

RE: Participation of Ms Elzbieta Jakubek at EU Presidency Youth Conferences

I hereby confirm that Ms Elzbieta Jakubek is part of the support structure of 9 facilitators selected by the European Youth Forum for the three EU Youth Conferences organised during the 18 months of the current Team Presidency of the Council of the European Union in the framework of the second cycle of the Structured Dialogue.

The tasks of the facilitators consist in preparing and moderating workshops in the respective EU Youth Conferences of the Trio Presidency Poland-Denmark-Cyprus. The EU Youth Conferences are joint events where Directors General, youth representatives, civil servants, researchers and other experts discuss themes connected to youth participation. Joint workshops are the main working method used during the conference.

Members of the support structure of facilitators take part in the preparatory meetings for the EU Youth Conferences and provide valuable input as training experts on youth conferences. They plan the most suitable methods to be used in the workshops accounting for the diversity of the participants in the group. At the EU youth conferences, facilitators lead the working groups towards reaching the aims set for the workshops. They involve all participants in the groups, both representatives of youth organisations and ministerial representatives from across the EU Member States, in the working process. Facilitators play a multiplier role by sharing their experience and by identifying efficient methodology in order to establish best practices from one youth conference to the other.

Should you require more information about the support structure of facilitators and their role and tasks, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink that reads "Giuseppe Porcaro".

Giuseppe Porcaro
Secretary-General of the European Youth Forum

The European Youth Forum is the platform of youth organisations in Europe. Independent, democratic and youth-led, the Forum represents 98 National Youth Councils and International Youth Organisations from across the continent and works to empower young people to participate actively in society to improve their own lives.

More information: www.youthforum.org